



Charleston-Kanawha Housing Authority

P.O. Box 86 • Charleston, West Virginia 25321-0086
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July 19, 2016

NOTICE TO ALL PUBLIC HOUSING RESIDENTS

CKHA Management is revising the Admissions and Continued Occupancy Policy (ACOP) to comply with changes in Federal regulation and to ensure the efficient operation of the public housing program. The revised chapters are:

- Chapter 3 – Eligibility
- Chapter 4 – Applications, Waiting List and Tenant Selection
- Chapter 6 - Income and Rent Determinations
- Chapter 7 – Verifications
- Chapter 8 – Leasing and Inspections
- Chapter 9 – Re-examinations
- Chapter 11 – Community Service
- Chapter 12 – Transfer Policy
- Chapter 13 – Lease Terminations
- Chapter 14 – Grievances and Appeals
- Chapter 16 - Program Administration

Beginning July 19th through August 17th, 2016 there will be a 30 day public comment period on the revision. A summary of the changes will be posted in a public place at your development and the revised sections will be available on-line at www.ckha.com.

Written comments are requested and may be sent to:

Janice Banks, Director of Housing Management
Charleston-Kanawha Housing Authority
1525 Washington St., West
Charleston, WV 25387-2332

Or by e-mail to

jbanks@ckha.com

In addition, CKHA Management staff will be attending the monthly Manager's Meeting at each site in July and early August to discuss the policy changes.

A Public Meeting will be held on Thursday, August 18th at 2:00 p.m. at CKHA's main office (1525 Washington St., West) to discuss the proposed policy changes and address all comments.

Your participation in this process is appreciated!