



Charleston-Kanawha Housing Highlights

June 2009

Charleston-Kanawha Housing Relocates Operations



Charleston-Kanawha Housing began operations at 1525 West Washington Street on June 15, 2009. The housing agency purchased and renovated vacant office buildings to relocate staff from four separate locations into one central location. Charleston-Kanawha Housing achieved its goal to acquire a facility that centralizes services for residents and clients and remained in the West Side community where they have been providing services for over forty years. The new location is on the city busline and is fully handicap accessible. Forty-two employees will be housed in the new facility. The combined offices average 1,000 visits from clients and guests each month for an annual total of more than 12,000 people each year. There are more than 3,000 households on the rental assistance program and more than 2,500 residents on the public housing program.

The Housing Authority is playing a very important role in helping to revitalize the West Side Washington Street area. Two abandoned buildings were transformed and now feature a new building façade and complete interior renovations. "Not only are we going to be able to position Charleston-Kanawha Housing to be a more accessible and efficient operation with the merging of all administration functions, but we will also improve a part of the city that is in much need of improvement in a lot of areas. My hope is that other property owners in the area will see this as the first step in the rebuilding of that entire part of our community and will join us in continuing efforts of revitalization" Allan McVey, Vice-Chair, Charleston Kanawha Housing Authority Board of Commissioners.

The buildings provide 18,000 square feet of office and training space. The west wing has 24 offices, a sizable training room and a common area. Departments located in this area include: Executive, Finance, Housing Initiatives, Public Housing Management and Facilities Maintenance. The main lobby is designed to join the two primary buildings and allows seating for 60 clients and visitors. There are two entrances into the main lobby, one from Washington Street and another from the rear parking area. The east wing has 19 offices and a maintenance materials warehouse. The Applications and Rental Assistance Departments are located in this area. The third floor of the east wing has four one bedroom apartments that will be renovated and available in the near future.

The building was designed to be environmentally viable with energy star rated appliances, windows, lighting, heating ventilation and air conditioning equipment. There are various levels of insulation to increase the overall R-Value of the building and allow for an efficient operation. The security system includes lighting and camera monitoring for the building and parking areas, recording equipment and special control doors. A rain garden provides for water retention with special shrubs and trees planted to control surface water and minimize the effect on the city's sanitary system.

Charleston-Kanawha Housing Authority's Board of Commissioners, Katherine Dooley, Allan McVey, Marie Prezioso, Mike Stajduhar and Nora Harris along with the Executive Director, Mark Taylor and staff will host an open house on June 26, 2009 from 1:30 p.m. - 4:00 p.m. The public is also invited to attend "Friends and Family Night" on June 25, 2009 from 5:00 p.m. - 8:00 p.m. to tour the new facility.

Resident Comment Line

We Want to Hear from You!
348-1096



All calls are welcome
and remain anonymous.

New Staff Extensions

Charleston-Kanawha Housing staff can still be reached by calling 304-348-6451 and extensions are assigned as follows:

- 202 Wanda Allen, Clerk/Receptionist
- 206 Ray Marsh, Director of Housing Initiatives
- 207 Pernell McCoy, Director of Housing Management
- 208 Tammy Jones, Section 8 FSS Coordinator
- 210 Holly Eades, Special Projects Administrative Assistant
- 211 Shirley Mullins, Clerk/Receptionist
- 214 Amy Lewis, Public Housing FSS Coordinator
- 223 Kay Casto, Maintenance Data Clerk
- 224 Alan Taylor, Facilities Manager
- 227 Kenny Powell, Director of Facilities Maintenance
- 251 Karen Hartwell, Leased Housing Specialist
- 252 Marva Williams, Director of Client Services
- 253 Frances Justice, Leased Housing Specialist
- 256 Darlene Stokes, Application Coordinator
- 257 Inspectors: Carl Green, Mark Young & Roger Booth
- 258 Mary O'Connor, Leased Housing Assistant
- 260 Jeff Knight, Director of Leased Housing
- 261 Pat Bush, Leased Housing Specialist
- 262 Judy Elswick, Leased Housing Specialist
- 263 Kim Pickens, Leased Housing Specialist
- 264 Tammy Good-Knight, Leased Housing Senior Specialist
- 266 Pam Jones, Leased Housing Specialist
- 267 Valencia Davis, Leased Housing Senior Specialist
- 268 Barbara Voiers, Leased Housing Specialist
- 269 Janet Morris, Leased Housing Specialist
- 270 Emily Saidi, Leased Housing Specialist
- 271 Wendy Haddox, Leased Housing Specialist
- 304 Connie Hardy, Accountant II
- 305 Lynn Cottrill, Grants Accountant
- 306 Zhanna Crabtree, Accountant I
- 310 Laura Pettry, Accounting Clerk
- 313 David Puckett, PC/Network Specialist
- 322 Mark Taylor, Executive Director
- 323 Anna Blaney, Executive Secretary
- 324 Michele Hatfield, Public Relations
- 325 Clifton Clark, Accountant I
- 326 Denise Lee, Human Resources

Trash Meetings Being Held

Meetings to discuss the outside appearance of apartments such as trash and litter in the yard areas and around dumpsters are being scheduled for every development in the coming months. Two meetings have already been conducted with residents in Orchard Manor. Charleston-Kanawha Housing is concerned with the exterior appearance of some units; the issues involve trash around the units, graffiti, broken mini blinds, torn screens, etc.



These meetings are very important and all residents should plan to attend. Please be advised that violations will be issued for items of exterior noncompliance. The purpose of these meetings is to give all residents a thorough understanding as to what is expected of them and their neighbors. Meetings are being coordinated by Amy Lewis and Michele Hatfield along with your housing manager.

Upcoming Meetings are scheduled at 2:30 p.m. in Orchard Manor at the Switzer Center as follows:

June 16, 2009 Griffin Drive

June 23, 2009 Hutchinson Street

June 30, 2009 Lippert Street

July 7, 2009 Copenhaver Drive

Residents living on these streets should let their manager know if they are unable to attend for any reason. Residents at all other developments will receive a letter with the meeting date and time.

Be A Good Neighbor



Keep Your Community Clean